

PRACTICAL INFORMATION

INSCRIPTION

The training provided by Cemafruid Formation can be taken into account in the training plans.

For pedagogical reasons, the number of participants is deliberately limited. It is therefore recommended to register as soon as possible.

One option may be taken:

- by phone: **+33 1 49 84 84 84**
- or by e-mail : **formation@cemafruid.fr**

Registration becomes definitive upon receipt of written confirmation, registration or order, together with the payment for the training.

HOURS

Training starts the first day at 9:30 am.

CONVOCATION

Fifteen days before the course starts, a notification is sent to the participant with the rules of procedure and the access plan and the bill is sent to the company.

Cemafruid reserves the right to cancel with a one week notice any action that could not take place in optimal educational conditions.

FEE

Rates include teaching fees (course and documentation) as well as lunch. Teaching documents are delivered to participants at the beginning of the course.

Lunches taken together with stakeholders are an integral part of the course. Rates do not include tax and are plus VAT (20%) for France.

METHOD OF PAYMENT

Regulation of the participation fee has to be made upon receipt of invoice, by bank transfer or check, payable to Cemafruid Formation SAS.

INVOICE - CONVENTION

15 days before the course begins, the invoice which serves as simplified agreement is sent to the company or organization manager training funds when sending of the convocation.

At the request of the company, a training agreement can be established.

CERTIFICATE

After each course, a training certificate is delivered to the company.

CANCELLATION

Any company can until the day before a training replace a failing student by another, immediately warning by:

- fax: **+33 1 46 89 28 79**
- or e-mail : **formation@cemafruid.fr**

In case of withdrawal in the ten days before the course, or in the absence of the trainee, at the beginning or during the course of the training, costs are fully charged to the company.

CONTACTS

Reservations / Registration

- E-mail : **formation@cemafruid.fr**
- Tel. : **+33 1 49 84 84 84**
- Fax : **+33 1 46 89 28 79**
- Address : **5 avenue des Pres - CS 20029
94266 Fresnes Cedex
FRANCE**

STAGE SITE

Trainings are held at our Fresnes site (94) at 5 avenue des Prés. Located 7 km from the center of Paris and 4 km from Orly airport, our premises are easily accessible by bus, car or RER B and offer excellent working conditions:

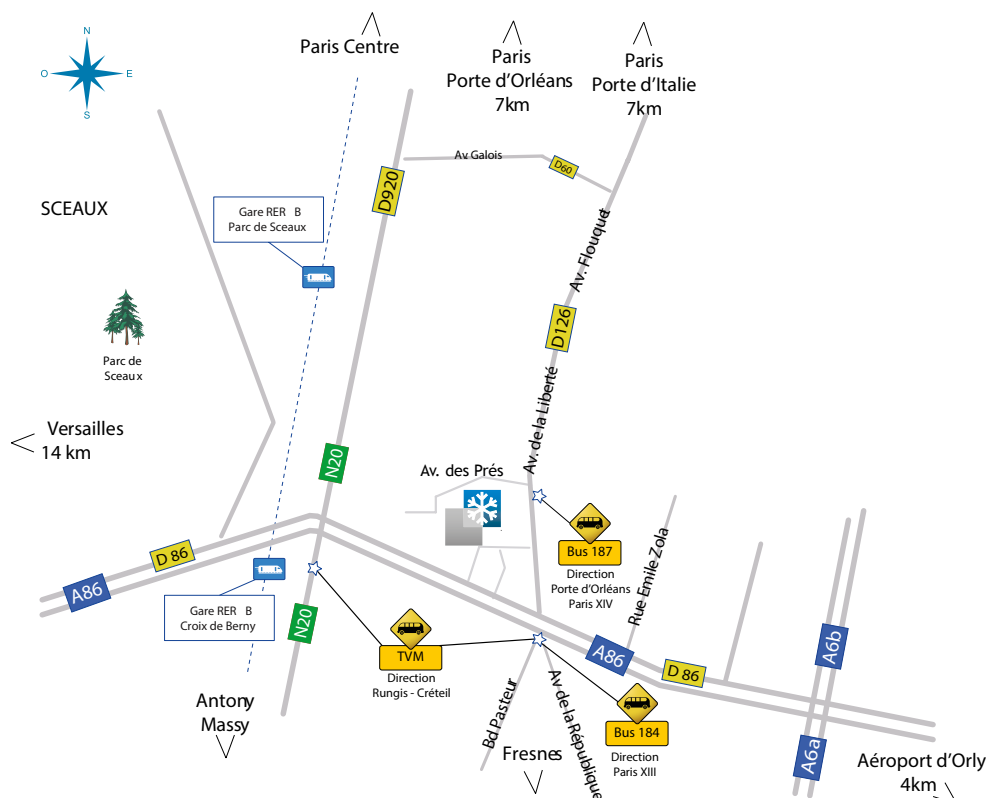
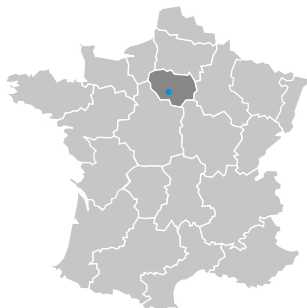
- » New, upgradeable, air-conditioned and soundproof meeting rooms
- » HD video projectors and whiteboards for presentations,
- » WiFi access.

Intra and tailor-made training can be carried out anywhere in France and abroad: contact us.



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Tél : +33 1 49 84 84 83 - Fax : +33 1 46 89 28 79



*Non-exhaustive list

+33 1 49 84 84 83

@ formation@cemafroid.fr